

MEMORANDUM

TO: Electrical Permit Applicants

FROM:

DATE:

SUBJECT: Fault Current Letters

When the applicant has applied for an electrical permit, where in the scope of the work is the installation of a new service, upgrading or relocation. Please be advised of the following:

The Virginia Uniform Statewide Building Code which is the referenced standard which adopted N.F.P.A 70. Per this code the county requires a fault current letter from the associated utility company prior to the release of power.

Exception: *Single-family dwellings where the size of the service does not exceed 200 amps.*

It shall be the sole responsibility of the permit holder to work with the utility company in providing a separate cover sheet attached to the fault current letter with the following information:

- The associated electrical permit number
- Property address
- Name and phone number of contact person
- The inquiry number of the project
- Any other pertinent information that may aid in locating the project

When complete fax documents to Building Inspection Office at (804) 778-7512
or Mail to:

Department of Building Inspections
9800 Government Center Parkway
P.O. Box 40
Chesterfield, VA 23832-0040

If there are any questions regarding this process please call Steve Borman at (804) 751-4167.